

# ULCVS Tutorials

## The 'My Notifications' Panel



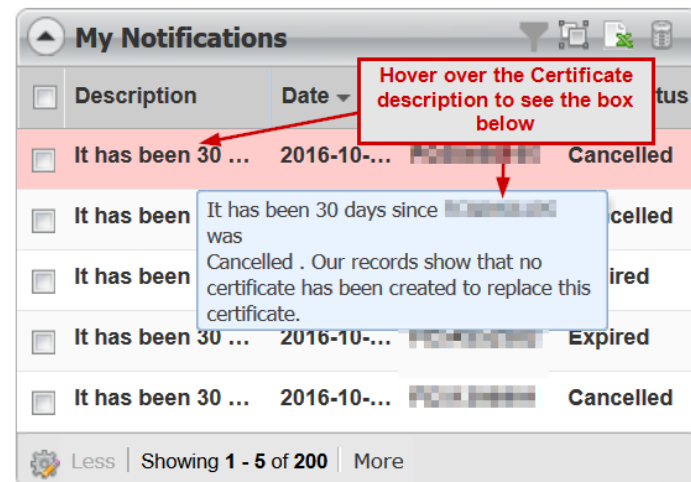
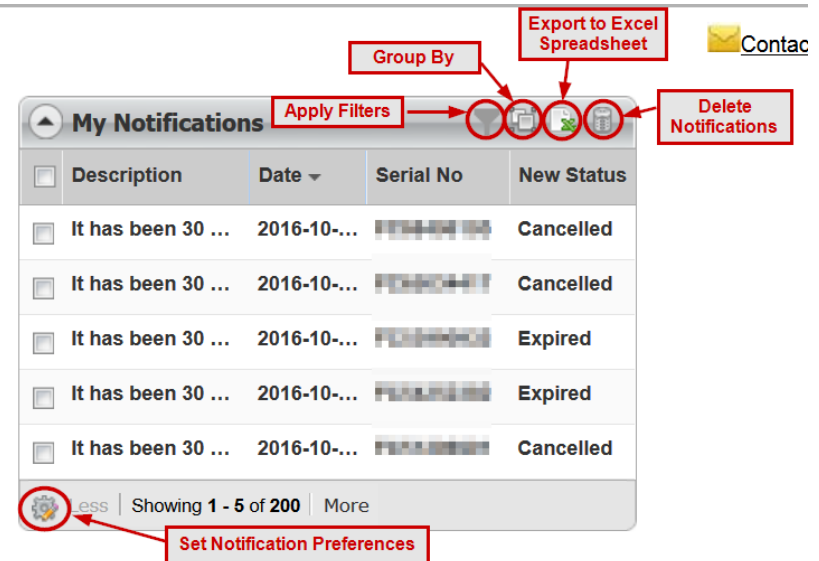
# The 'My Notifications' Panel



The 'My Notifications' panel was designed to notify an AHJ of **Certificate status changes**.


You can:

- **Customize the Certificates** for which notifications are sent
- Set a **Notification delay**
  - 30 days after status change
  - 45 days after status change
- **Generate a report** of all Certificates for which you have been notified
- **Export a list of Certificates** to MS Excel



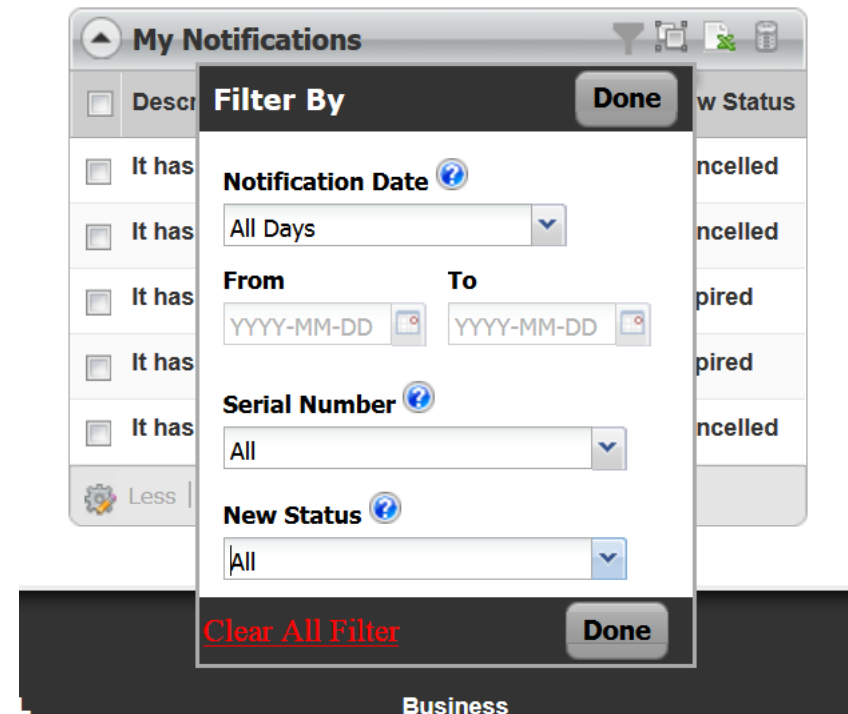
# 'My Notifications' – Filter By



If you would like to view a list of Certificates based on certain criteria, you can do so using the 'Filter By' option .


You can filter results by:

- **Number of days** since the notification was sent
  - The past (7,15,30, etc.) days
- **Date range**
- Certificate **serial number**
- **New Status**
  - All (cancelled/expired) Certificates



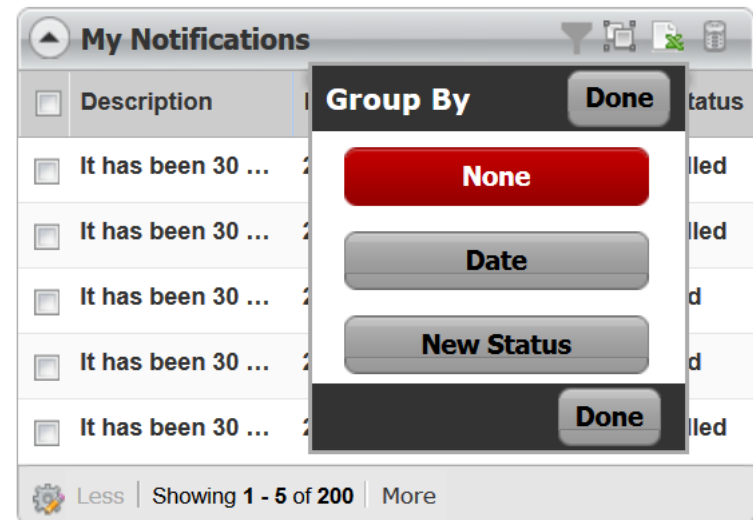
# 'My Notifications' – Group By



You may also view notifications by groups by clicking the  icon.

You may group notifications by:

- **Date**
- **New Status**



# Additional Questions



For more information on how to utilize and customize ULCVS, please visit [www.ul.com/ulcvs](http://www.ul.com/ulcvs).

If you have any additional questions, please contact:

## **James Graff (US)**

O: 919-577- 6587 | C: 919-280-1164 | Email: [james.c.graff@ul.com](mailto:james.c.graff@ul.com)

## **Tom Presnak (US)**

O: 847-664-2651 C: 847-779-1109 | Email: [thomas.e.presnak@ul.com](mailto:thomas.e.presnak@ul.com)

## **Al Cavers (Canada)**

O: 416-288-2207 | Email: [alan.n.cavers@ul.com](mailto:alan.n.cavers@ul.com)

**THANK YOU**

